



COLDWELL BANKER CRIPPS AND CRIPPS REAL ESTATE

726 Princes Highway Sutherland NSW 2232 Phone: (02) 9521 5733 Fax: (02) 9521 6379

APPLICATION FOR TENANCY

Date:/...../.....

PROPERTY Rent \$..... per week

Note: Your application will only be processed once accompanied with a copy of current driver's license, written confirmation of employment and/or current pay slip, current bank statement, and the declarations overleaf are signed.

* * APPLICATIONS ARE SUBMITTED ON THE BASIS THAT THE PROPERTY IS LEASED AS IS * *

MOVE INTO PREMISES ON Lease period of weeks.

How did you find out about this property: Signboard / Internet / Window Display / Rental List /Other

FULL PARTICULARS OF APPLICANT

SURNAME (Mr/Mrs/Ms/Miss)..... First & Middle Name/s.....

Present Address Date of Birth/...../.....

Home Phone Work Mobile:..... Email:.....

NUMBER OF PERSONS TO OCCUPY PREMISES Adults Children & Ages _____

PETS

Yes	No
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 Number _____ Type _____

CURRENT EMPLOYMENT

Occupation Employer

Contact Person..... Period Employed: from

Address Phone.....

Fax Mobile Email

PREVIOUS EMPLOYMENT - if current is less than 6 months

Occupation Employer

Contact Person..... Period Employed: from

Address Phone.....

Fax Mobile Email

REFERENCES

Personal Phone

Accountant..... Phone

Company of Accountant:

NAME OF PERSON TO BE NOTIFIED IN AN EMERGENCY

Address: Phone

Fax Mobile Email

TENANCY HISTORY

Current Landlord/Agency Contact Name.....

Phone Mobile Fax

Email Rent Amount \$..... Tenancy Period

Address of Rented Premises:

Previous Landlord/Agency Contact Name.....

Phone Mobile Fax

Email Rent Amount \$..... Tenancy Period

Address of Rented Premises:

Bank / Building Soc / Credit Union Branch BSB/Acc

Drivers License No Vehicle Rego. No Passport No

***** If this application is accepted, we will require a reservation fee equivalent to one weeks rent to be paid to our office by either bank cheque or Australian Money Order (made payable to Coldwell Banker Cripps & Cripps) within 24 hours of being advised.



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Upon signing the agreement we will require: -

1. A Bond equivalent to (4) weeks rent 2. A further one (1) week rent & agreement preparation fee of \$15.00 * * * * *

TRADING REFERENCE AUSTRALIA

Postal Address: Trading Reference Australia Pty. Ltd. P.O. Box 372, Rose Bay, NSW 2029 Phone: 02 9363 9244 Fax: 02 9328 2861
Email: info@tenantreference.com.au Web: www.tradingreference.com

Agency Name COLDWELL BANKER CRIPPS AND CRIPPS REAL ESTATE SUTHERLAND
Phone Number 02 9521 5733
Fax Number 02 9521 6379

TRA DISCLOSURE

I understand this agent is a member of Trading Reference Australia Pty. Ltd. (TRA) and may conduct a reference check with that organisation on myself and the company whose name appears on the lease. I authorise this Agent to provide any information about me or the company to TRA / Landlord for the purpose of the check and I acknowledge that such information may be kept and recorded by TRA. I realise that if a search is performed on the TRA database and my identification and the company whose name appears on the lease with the label "Refer to Agent" beside my name and the company name, the agency who conducted the search as a matter of procedure will call the listing agency to exchange information and establish why my name and the company's details have been entered on the register and in turn provide my contact details to the listing agency for the purpose of resolution and the removal of my name and the company details from the database. The agency that searched will then inform me of the listing / listings, the listing agency name and contact details giving me right of reply. I accept that if I and the company whose name appears on the lease are currently listed as a defaulter with TRA, this Agency / Landlord has the authority to reject my application. I understand that I am under no obligation to sign this consent form, but that failure to do so may result in my application being refused. I acknowledge that if I default on my tenancy / rental obligations in future, which means in breach of my contract / lease agreement for residential or commercial property and / or in accordance to the Property Stock and Business Agents Amendment (Tenant Databases) Regulation 2004. I and the company whose name appears on the lease may be listed with TRA, until such time as the problem giving rise to the listing is resolved to the satisfaction of the Agent / Landlord or in accord with the new regulations. The same applies to me if I am a Commercial Tenant and or Holiday Tenant and in breach of my contract whatever the stipulations are within that contract with the said agency. I hereby authorise this agent to provide information about me to TRA and my default to TRA in connection with that listing. I also understand that my agent may list me as an excellent tenant if my obligations during my tenure are fully compliant and are of a high standard. I will not hold TRA accountable for the inaccurate keying in of information by TRA members therefore delivering an incorrect search as I understand faults can be made within this process due to human error. It is also understood that technical failure can cause errors and I do not hold TRA or the Agent responsible for same. I understand that if the said eventuates I may question the source and understand this will be thoroughly investigated and corrected immediately. Furthermore I authorise the agent to contact my employers past and present to confirm my employment history and my previous Landlord / Agency to verify details of my tenancy. I also authorise the agent to contact two personal referees to establish my identification / location and concede that those referees have given permission for me to use them. I recognise that my photo id may be scanned onto TRA for absolute identification. I, the tenant, I, the referee, do acknowledge that information provided to TRA and/or the agent by these authorities given by me may be available to: a) Real Estate Agents and Landlords to assist them in evaluating applications for leases and b) Real Estate Agents, Landlords, Dentists, Video stores, Banks, Utility companies, Commercial Agents, organisations or any other members for the reason of locating me for any lawful purpose. Should this Agent transfer its agency business to another person, I consent to the new agent (and any further person to whom that business may be transferred) taking any step which the former agent could have taken. (If more than one applicant, "I" means "We" in this form).

"I have read and I understand the above information"

Print Name of Tenant

Signature of Tenant..... Date

TRA adheres strictly to requirements of the Privacy Laws and therefore does not use the information supplied by the tenant for advertising purposes. Trading Reference Australia may be contacted at the above address during business hours 9-5 Monday to Friday regarding any records kept concerning you. To validate and correct inaccurate information we require a signed Personal Disclosure form and photo id. An urgent confirmation of your records can be done immediately by credit card payment using the secure section on our web page.

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Privacy Policy

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to landlords and their advisers, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access the personal information the Agent holds, they can do so by contacting Coldwell Banker Cripps and Cripps Real Estate Sutherland. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

Applicant's Signature Date

TRA adheres strictly to requirements of the Privacy Laws and therefore does not use the information supplied by the tenant for advertising purposes. Trading Reference Australia may be contacted at the above address during business hours 9-5 Monday to Friday regarding any records kept concerning you. If a personal search is required please print out the Personal Disclosure and Application Form located in the "Contact Us" field found on the TRA website. Print your name clearly, sign the document giving us permission to do a search, fill out the application form legibly in order for us to carry out your request and send to the address below. You should have a reply within 21 days. However, if the search is urgent it can be conducted immediately for a credit card charge by entering the system through public access on the TRA Web Site.

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